



# **USAF Master Nuclear Certification List**

## **Users Guide**

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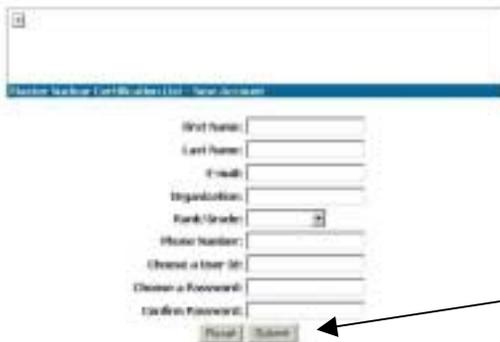
Master Nuclear Certification Listing (MNCL)  
User Instructions

Login and Basic Navigation



Login using an existing User ID and password, or

Create a new account by clicking here, and then fill out the forms to create an account.



All fields are required to be filled in.

You create your own User ID and Password.

As with all DoD systems your password must contain at least 8 characters with one number and special character.

Once you have completed all entries click "Submit"



You will be shown some information you provided for verification.

Once your satisfied click "Correct"



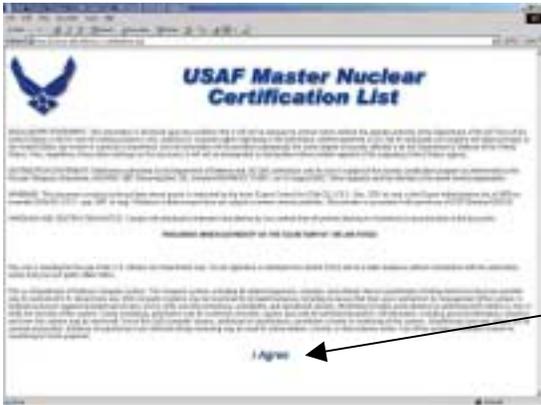
If all information was accepted you should receive this message indicating you account was created successfully.

Forgot your password or Problems logging in



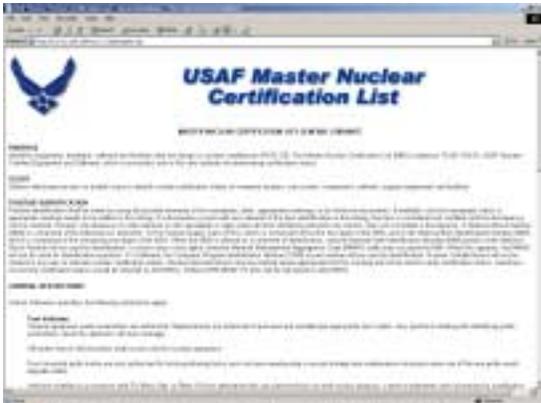
Use these links to report your problem. Someone will contact you and provide assistance.

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A Successful login will send you to the  
“Disclosure Statement” screen.

Click “I Agree” at the bottom of the page.



You should be at the “General Guidance” page.

You will need to scroll and READ through the entire  
“General Guidance” section.

The General Guidance section covers the Purpose,  
Scope, Positive Identification, General Restrictions,  
and Additional Information.



Click “Continue” at the bottom to advance to the  
“Main Menu” screen.

- Link for “[Main Menu](#)”
- Link for “[Hardware Report](#)”
- Link for “[Software Report](#)”
- Link for “[Hoist Report](#)”
- Link for “[Search](#)”

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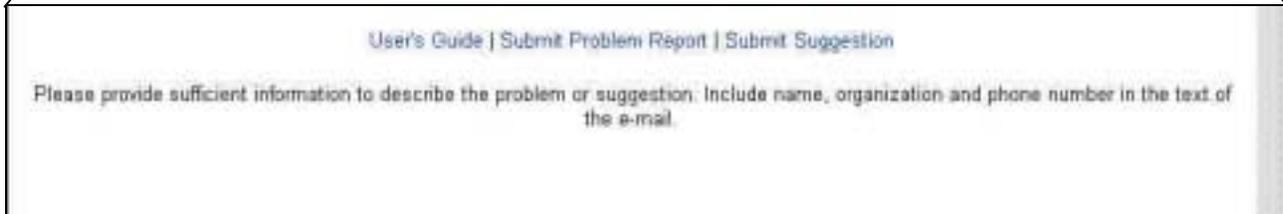
Main Menu



Basic filter and option selections

Clicking here shifts the page down to make the email links visible on lower resolution displays.

Click on the appropriate report link to view the Users Manual or open an email addressed to the selected email address.



Please report all problems and suggestions however trivial they seem.

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General Navigation Tips

The current report selection is subdued.

Clicking any category title in the blue bar will sort the report by that category. Press once for ascending, twice for descending

Clicking on the Title Bar will take you to the "Main Menu" from any report.

Clicking "Printer Friendly" will format the report for printing and provide all records in a report to be displayed on a single screen

Maintenance is not available to users.

Clicking "Exit" will logoff the MNCL

Weapon System pull-down filter

Clicking "Home" will take you to the "Main Menu"

Clicking "Search" will take you back to the search options page. (Option only appears when a search was performed).

Clicking "Hardware" will display the hardware report

Clicking "Software" will display the software report

Clicking Hoists will display the Hoists report.

Critical Facility Systems is not available currently

Restrictions are highlighted in yellow  
"Printer Friendly" restrictions are grey

Bottom of Page

Current report record number display

Report display navigation selections

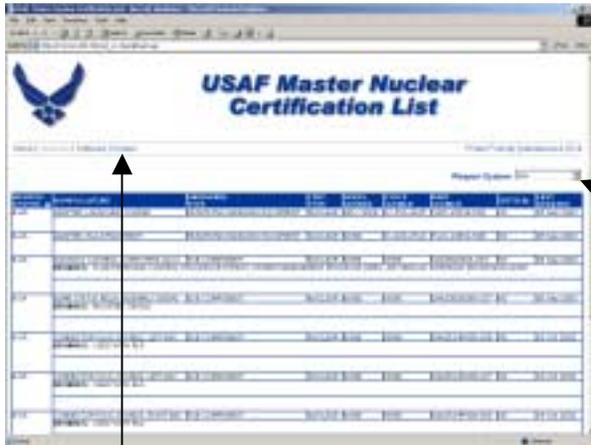
## Hardware Report



From the “Main Menu” Screen

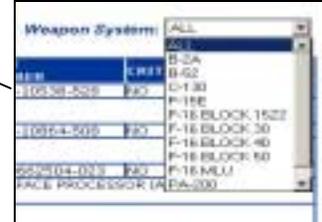
You may select Aircraft, ICBM, Air-Launched-Missiles, Facilities, or Non-Specialized Equipment filters. There is also a pointer back to the “General Guidance” page, or use the “Search” capability. You will be given a report based on that selection

We’ll select “Aircraft” as an example



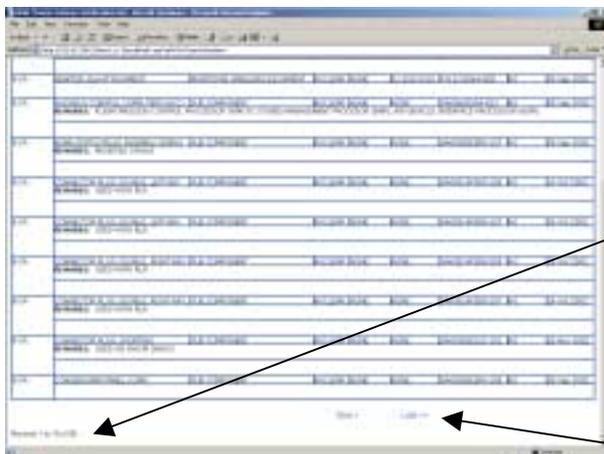
The report displayed is for ALL Aircraft Hardware. The default report is always “Hardware”. You can sort the report at any time clicking any column heading (Press once for ascending and again for descending).

You can filter down to a specific Aircraft using the “Weapon System” Pull-down.



We’ll select “B-2A” as an example

For a System Level Report select “System”



The report is now filtered for B-2A Hardware only. On the bottom left portion of the screen indicates how many records are displayed and total for this report. Note that each display is limited to 10 records per screen.



On the bottom of the page is the “Next” or “Last” option to view more items. Note as more pages are displayed a “First” and “Previous” will also appear.



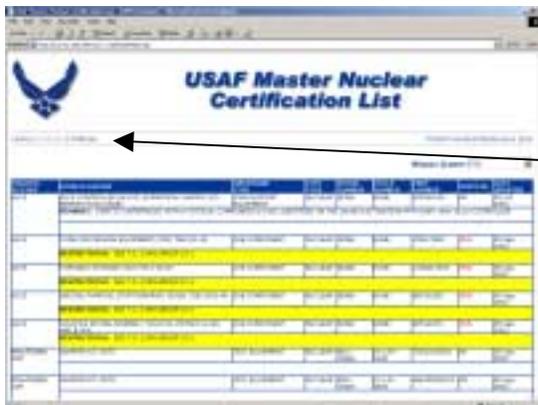
# Master Nuclear Certification Listing (MNCL) Beta Testing Users Instructions

## Software Report



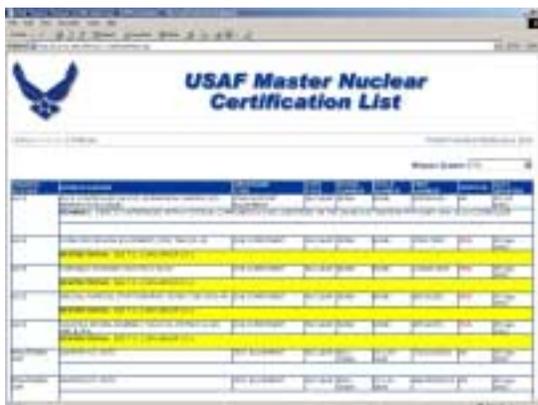
From the Main Menu select Aircraft, ICBM, or Air-Launched Missile filters.

We'll select ICBM as an example.

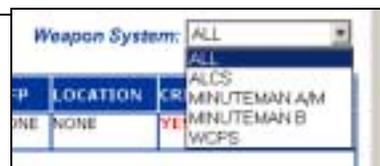


The first report displayed is the default "Hardware" report.

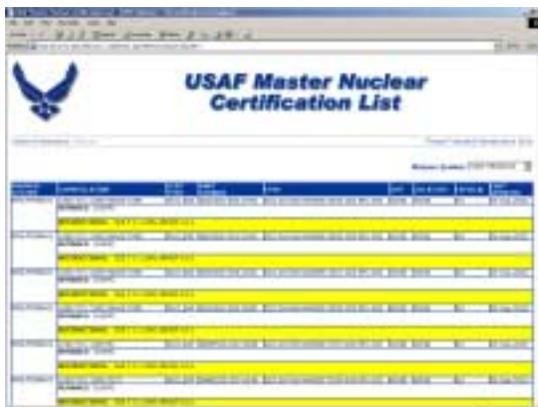
At the top left of the screen select "Software"



The ICBM Software report displayed is for ALL ICBM Software. Just as in the "Hardware" report you can use the system filter to narrow the report to filter down to the system you desire.



As an example we'll select Minuteman B



The report is now filtered for Minuteman B software only.

As discussed in Hardware Reports you can sort on each column heading, one for ascending, twice for descending.

As discussed in Hardware Reports you must scroll to the bottom of the page to expose the record count for this report and the "Next" and "Last" options.



# Master Nuclear Certification Listing (MNCL) Beta Testing Users Instructions

## Search

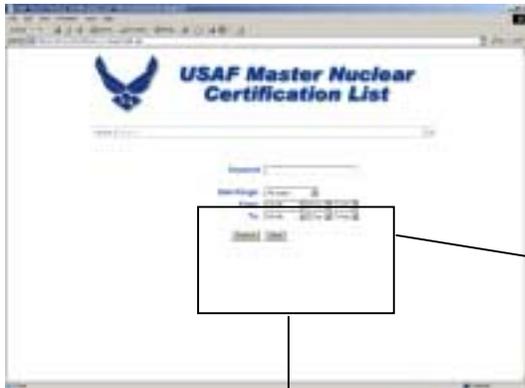


The search engine is global and queries the entire MNCL database.

There are currently no filter capabilities in search.

There are two basic search capabilities, Keyword search and Date Range search. They can be performed independently or together.

From the Main Menu select "Search"

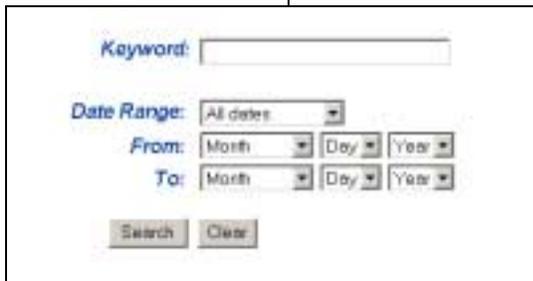


To perform a "Keyword" or text search, type in the keyword box. You may use any letters or numbers and special characters you desire. This will search the entire database so Part Numbers, Stock Numbers etc. can be used as well as text.

Note: The text must match the contents of database exactly, including special characters like "-" and ",".



Keep the amount of numbers and letters small, rather than typing entire words. Your search will be more successful.



To perform a Date Range search you can select from the "Date Range" pull-down below or select a custom range by entering your own date range.

